

**Committee:** Budget Planning Committee  
**Date:** Tuesday 11 March 2014  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Nicholas Mawer (Chairman)</b>	<b>Councillor Douglas Webb (Vice-Chairman)</b>
<b>Councillor Ken Attack</b>	<b>Councillor Andrew Beere</b>
<b>Councillor Maurice Billington</b>	<b>Councillor Margaret Cullip</b>
<b>Councillor Tim Emptage</b>	<b>Councillor Russell Hurle</b>
<b>Councillor Neil Prestidge</b>	<b>Councillor Nigel Randall</b>
<b>Councillor Lawrie Stratford</b>	<b>Councillor Barry Wood</b>

## **AGENDA**

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**4. Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting held on 21 January, 2014.

## **5. Chairman's Announcements**

To receive communications from the Chairman.

## **6. Capital Programme 2013-14 (Pages 5 - 8)**

Report of Interim Head of Finance and Procurement

### **Purpose of report**

To provide the Budget Planning Committee with a summary update on the Council's current capital programme.

### **Recommendations**

The meeting is recommended to:

- 1.1 Consider the contents of the report.

## **7. Quarter 3 Financial Performance (Pages 9 - 22)**

Report of Interim Head of Finance and Procurement

### **Purpose of report**

The report (previously presented to Executive on 3 March 2014) summarises the Council's Revenue and Capital performance for the first nine months of the financial year 2013-14 and provides projections for the full 2013-14 period.

To receive information on treasury management performance and compliance with treasury management policy during 2013-14 as required by the Treasury Management Code of Practice.

### **Recommendations**

The meeting is recommended

- 1.1 To note the recommendations made to Executive on 3 March 2014:
  - To note the projected revenue and capital position at December 2013.
  - To note the quarter 3 (Q3) performance against the 2013-14 investment strategy and the financial returns from the two funds.
  - To note the contents and the progress against the Corporate Procurement Action Plan (detailed in Appendix 1) and the procurement savings achieved at December 2013 (detailed in Appendix 2).

**8. Review of Reserves (Pages 23 - 26)**

\*\* Please note that the appendix to this report will follow as it is currently being finalised \*\*

Report of Interim Head of Finance and Procurement

**Purpose of report**

For the Budget Planning Committee to note the review of earmarked reserves for 2014-15.

**Recommendations**

The meeting is recommended:

- 1.1 To note the review the earmarked reserves 2014-15 as attached at Appendix 1.

**9. Fees and Charges Review 2014-15 (Pages 27 - 30)**

\*\* Please note that the appendix to this report will follow as it is currently being finalised \*\*

Report of Interim Head of Finance and Procurement.

**Purpose of the Report**

The report summarises the fees and charges that have been built into the 2014-15 revenue budget for council products and services.

**Recommendations**

The meeting is recommended to:

- 1.1 Consider the contents of the report.

**10. Work Programme (Pages 31 - 32)**

To note the Committee's Work Programme.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01327 322365 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Dave Parry, Democratic and Elections  
[dave.parry@cherwellandsouthnorthants.gov.uk](mailto:dave.parry@cherwellandsouthnorthants.gov.uk), 01327 322365

**Sue Smith**  
**Chief Executive**

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